# Job Specification - Production Manager

**JOB TITLE:**
Production Manager

**PURPOSE:**
To be responsible for all the factory activities and ensure compliance to Health, Safety & Quality related procedures both internal and external in connection with the role.

**REPORTING TO:**
General Manager

**WORKING HOURS:**
48 hrs per week – Full Time, Permanent (Working hours to be agreed)

**PROBATION:**
6 months

**CLOSING DATE:**
Sunday 12th February 2017

**LOCATION:**
Based at our Weston Underwood Depot, Bullhurst Lane, Weston Underwood, Derbyshire, DE6 4PH

**DUTIES & RESPONSIBILITIES:**
- Ensure compliance to factory production programme
- Maintain and monitor factory resources
- Ensure good communication with Planning / Project Manager
- Encourage and promote good housekeeping practices
- Ensure products are manufactured to high quality
- Ensure manufacturing processes run smoothly and cost-effectively
- Manage supervisors, organise staff and make sure targets are met
- Optimise factory resources - People, Plant and Materials.
- Monitor and control factory spends
- Health & Safety - Target zero harm
- Implementation of Work Safe Home Safe
- Ensure site compliance to internal / external H&S requirements
- Carry out any other reasonable request made by line manager to support departmental or company objectives.
Person Specification - Production Manager

KNOWLEDGE, WORK SKILLS, GENERAL ATTRIBUTES, EXPERIENCE, EDUCATION & QUALIFICATIONS:

Essential:

- Educated to a minimum HNC/HND level in Construction Manufacturing / Engineering or a related discipline
- English & Maths GCSE at Grade C or equivalent
- Previous experience in a similar management role (Minimum 3 years)
- Ability to read technical drawings with exceptional attention to detail
- Good ICT Skills
- Ability to work using own initiative, but understand level of responsibility within the team
- Good communication and interpersonal skills with the ability to interact with a wide range of people
- Ability to manage a number of tasks concurrently and meet deadlines
- The ability to work calmly under pressure
- Demonstrate good leadership skills
- Show good initiative and enthusiasm
- Be hard working and conscientious with the ability to motivate & support
- Good selling and negotiation skills
- Excellent organisational and planning skills
- Good time management skills, with the ability to prioritise work and manage a number of tasks concurrently
- Good commercial awareness
- Hold a valid driving license

Desirable:

- Previous experience of working in Precast Concrete manufacturing environment

METHOD OF APPLICATION:

To apply for this position, please complete the company application and monitoring form and send together with a copy of your CV to:

HR Manager
FP McCann Ltd
Knockloughrim Quarry
3 Drumard Road
Magherafelt
BT45 8QA

Or

Email to: Careers@fpmccann.co.uk

This job description is not prescriptive and is an outline of the main duties and responsibilities only. The postholder may be expected to undertake other duties as appropriate to the post as may be assigned by his/her supervisor.